

# National Taiwan Normal University

## Directives for Student Dormitory Environment Inspection

Adopted by the General Affairs Council, Spring semester, 2017 academic year, on May 9, 2018

Amendments adopted by the General Affairs Council, Spring semester, 2022 academic year, on May 3, 2023

Amendments adopted at the 10<sup>th</sup> Office of Student Affairs Council meeting, 2023 academic year, on May 21, 2024

Amendments adopted at the 6<sup>th</sup> Office of Student Affairs Council meeting, 2024 academic year, on January 15, 2025

1. The NTNU Directives for Student Dormitory Environment Inspection is formulated in accordance with Article 7, Subparagraph 3 of the NTNU Regulations for Student Dormitory Counseling.

2. Maintain the health and safety of the dormitories by improving the quality of accommodation through environmental inspections so to help students develop good living habits.

3. Inspection items and tidiness standards:

Since the environment and space configurations of dormitory differ from one another, the inspection items and tidiness standards of each dormitory are determined and announced by the Student Dormitory Committee through the guidance and counseling of the Student Housing.

4. Operations:

(1) Inspection process: Dormitory inspections will be carried out 2 to 3 times a week (during the scheduled mid-term examination week and final examination week one inspection each) starting from the second week after the start of each semester according to the academic calendar announced by the Academic Affairs Office. The dormitory room with violations found and the content of the violations will be documented in the point deduction record sheet; also, the inspection results are compiled and announced on the dormitory bulletin board for future reference in determining disciplinary actions.

(2) Inspection scoring: An inspection is performed on each dormitory room with 1 point taken each time and with a maximum weekly deduction of 3 points.

(3) Inspection score inquiry: Each boarder can check personal dormitory inspection score for the academic year on the student dormitory application system.

(4) Appeals: An appeal can be filed to each dormitory director within 7 days after the announcement.

Overdue appeals will not be processed.

5. Disciplinary actions:

(1) The scores based on the NTNU Directives for Student Dormitory Environment Inspection will be incorporated into the boarder's accumulated points for the academic year.

(2) The priority in filing for dormitory accommodation of the boards who have had 10 points taken away for the fiscal year will be downgraded by one ordinal level in the next academic year. The boarders with a total of 20 points taken away for the academic year will be ordered to check-out the dormitory.

(3) A serious violation committed by boarders will be separately handled in accordance with the NTNU Regulations for Student Rewards and Disciplinary.

6. The NTNU Directives for Student Dormitory Environment Inspection is approved by the Office of Student Affairs Council meeting and will be implemented after being approved by the University President, same for the amendments.

**(This English translation is provided for reference only. The Chinese version shall prevail in case of any discrepancies between the English and Chinese versions.)**